

Company	Acc Pro (Singapore) Pte. Ltd.
Digital Solution Name & Version Number¹	Acc Pro : Xero Version 01 - For Medium Business - With Customised Trainings
Appointment Period	08 February 2024 to 07 February 2025
Extended Appointment Period²	08 February 2025 to 07 February 2026

wef. 19 December 2024

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software Xero Premium Subscription for Unlimited Users Modules Accounting, Sales and Purchasing Modules, Peppol, Goods and Services Taxes (GST), Optical Character Recognition, Reports		per company	1.00		
2) Hardware Not Applicable					
3) Professional Services Scoping and Documentation		per manday	0.50		
System setup and configuration inclusive of Chart of Accounts, User Set-up, Sales Management Setup, Forms Setup (Up to 2 forms), Peppol Set-up, Bank Feeds (Up to 2 Bank feeds), Fixed Assets		per manday	2.00		
Data and Migration for balance sheet (incl.Accounts Receivable, Accounts Payable) by Certified Proadvisors) Up to 1,000 line items		per manday	3.00		
UAT and Go Live Support		per manday	1.00		
4) Training Training Training for Basic Customised Training of XERO - Administration, Accounting management - Sales and Purchases - How to create new Chart of Accounts - How to connect to the bank, and using bank feeds to perform bank reconciliation - Set up Budget and Forecasts in XERO - Manage Tracking categories in XERO - Project module management - Management of user rights on XERO - Use of Receipt Capture to further Advanced Customised Training of Xero - Customization of sales quotation and invoices - Set up Budget and Forecasts in Xero - Manage Categories in Xero - Project module management - Customization of reports in Xero, and set schedules to send out the customised reports - Management of user rights on Xero -Practical pitfalls in the usage of Xero - Best book-keeping practices in line with digitalization of sales and accounting processes - Use of data extraction tools to further automate the productivity of book-keeping		per manday	1.50		
		per manday	2.00		
5) Others Not Applicable					
Total				\$ 6,960.00	\$ 3,360.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant