

Company	MATCH RESOURCES PTE LTD
Digital Solution Name & Version Number¹	HR Administration and Payroll Processing with SaaS Solutions Version 23-4.1 - Package 1 - maximum 15 users
Appointment Period	25 July 2024 to 24 July 2025
Extended Appointment Period²	25 July 2025 to 24 July 2026

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost * (\$)
1) Software (Desktop & Mobile Version) seamless integration with QuickBooks, Xero, and Other Accounting Software. Subscription includes Growth SaaS modules: 1. Payroll Module 2. Employee Data Management Module 3. Attendance Tracking Module 4. Leave Management Module 5. Expense Claims Module		per month	12.00		
2) Hardware Not Applicable					
3) Professional Services 1. Efficient Payroll Processing, handling both monthly and adhoc requirements. 2. Timely delivery of itemized payslips to employees. 3. Seamless generation of Bank Files for giro salary deductions. 4. Accurate and punctual submission of CPF contributions. 5. Facilitation of employee IR8A returns for compliance and tax purposes. 6. User account management, including creation and deletion. 7. Leave record administration and report generation. 8. Transfer of approved claims to payroll for processing. 9. Generation of attendance reports for effective workforce management. 10. Expert HR advisory and support across all HR functions. One-time Implementation. This involves configuring the SaaS modules based on client's business polices and requirements, and set up employee data. Integrates with client's accounting software if needed. Conduct thorough testing of the payroll system to ensure accuracy and compliance with regulations before going live.		per month	12.00		
		per set-up	1.00		
4) Training Administrator Training online - 4 Hrs		per session	0.00		
5) Others One-time Needs Analysis (Business Process Review) at No Cost. To assess business needs and provide tailored advice during the initial consultation.		per review	0.00		
Total				\$ 7,340.00	\$ 7,340.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant